



## Minutes

### Meeting of the Parish Council

Monday 8<sup>th</sup> April 2024 at 7pm at Elford Village Hall

Present: Councillors Payne (Chair), Herrmann, Delderfield, Turley, Robertson (arrived 7.08pm), Oakley (arrived 7.18pm)

In attendance: Mrs Fitzpatrick (Clerk), nine members of the public.

#### Open Forum

Residents raised the following:

- Update to issue raised at March's meeting to the water coming off the public footpath (ROW 7) into resident's garden. The Parish Clerk has written a letter to the resident providing an update from LDC (issue assessed as B3).
- Stile at Tame View, Cllr Payne advised, as per February's meeting, woodchip will be put down when available.
- A representative of the Cricket Club advised that photographs of the completed toilets have been sent, in support of the remaining payment due from LDC in connection with the S106 application. Phase one of the drainage has been completed with new drains to service the Pavilion and a new manhole to facilitate the toilet refurbishment. Phase two involves running pipework along the length of the field to address the delamination of the old pipework. The Parish Council to bridge the final S106 payment.

#### **Resolved:** Approved

- Brickhouse Lane, Cllr Payne advised that the matter is currently with SCC's legal department with regards to reaching an agreement with the landowner to divert and drain the water into his pond. The issue of the drainage needs

to be resolved before resurfacing can be considered. Cllr Payne is continuing to put pressure on SCC.

- Representatives advised the following in connection with Tame View:-
  - A pedestrian crossing has been accepted by the Highways Authority as part of the original planning conditions.
  - There is an obligation for Elan Homes to provide a cycle store to properties without garages.
  - “Mud mountain” is one of the breaches.
  - The perimeter fencing is due to be repaired by the Commercial Department.
  - The damaged bin collection point is to be repaired.
  - Fences for the residents on the Beck will be pursued.
  - Cllr Oakley advised that Severn Trent has communicated formally about the start of the adoption process.

Update requested with regards to the outcome of the meeting between Cllr Booker and the CEO of LDC.

**Action: Cllr Turley/Clerk**

**49/24 To receive Apologies for Absence.**

District Cllr Booker was unable to attend due to a prior engagement. District Cllr Rushton was unable to attend due to his attendance at a Planning Committee meeting.

**50/24 To receive Declarations of Interests.**

None.

**51/24 To approve the Minutes of the Meeting of 11<sup>th</sup> March 2024.**

The draft Minutes were approved and signed.

**52/24 To receive an update from the Clerk.**

- Bus service - to be supported by Elford Village coffee shop.
- Pothole posters with QR code – Parish Councillors to put up around the village.
- King Charles portrait – received. Cllr Delderfield to take to Village Hall Committee meeting.
- Basketball backboard/hoop – awaiting quote from Basketball England.
- Roadside milestone – SCC Highways do not have the resources to repair. Cllr's Payne/Oakley to look at repairing. **Action: Cllrs Payne/Oakley**
- Elford Bridge – reported collapsed Give Way sign to SCC Highways.
- Elford Bridge – reported incident with canoeist to the Environment Agency.

**53/24 To consider any Planning matters.**

24/00264/FUL Elford Lowe Farm - Retention of use of building for Employment Use. The Parish Council RESOLVED to object to the application, see Elford Neighbourhood Plan policy MD5.

**54/24 To receive an update on the Shrubbery development.**

See Open Forum.

In addition, Cllr Oakley advised that Severn Trent and the LLFA are actioning another technical review.

**55/24 To discuss activities for young people in the village.**

Cllrs Delderfield/Robertson to donate outdoor bats and skipping ropes, Cllr Herrmann to supply a storage box. **Action: Cllrs Delderfield/Robertson/Herrmann**  
Clerk to put post/poll re: activities for young people in the village on Facebook.

**Action: Clerk**

The sandpit is to be repaired by the contractor once the weather is warmer.

**56/24 To discuss the installation of a second SID on the A513.**

Cllr Payne has received a list of contractors from SCC Highways. The Clerk is awaiting quotes. Update to be provided at next month's meeting.

**Action: Clerk**

**57/24 To discuss Brickhouse Lane.**

Clerk to write editorial for Tamworth Herald.

**Action: Clerk**

Cllr Payne to offer to represent the PC on the Brickhouse Lane Action Group that has been formed.

**Action: Cllr Payne**

Cllr Payne will continue to apply pressure for resurfacing.

Cllr Turley will speak with the landowner with regards to the drainage diversion.

**Action: Cllr Turley**

**58/24 To discuss the new website.**

Photographs transferred by Cllr Herrmann to the website developer.

**59/24 To receive Questions and Reports from Councillors.**

Cllr Herrmann - The Big Help Out (7<sup>th</sup>-9<sup>th</sup> June) confirmed that the Cricket Club have agreed to be involved. She will collate a list that people can use to volunteer.

**Action: Cllr Herrmann**

Cllr Herrmann has received a request to ensure that vehicles do not to park on the grass for The Avenue. Agreed to put a request on Facebook and to purchase four "Do not park on the grass" signs.

**Action: Clerk**

**Resolved:** Approved

Cllr Delderfield is still looking into options for a new Elford village sign. She agreed to take photographs of other villages signs as examples. **Action: Cllr Delderfield**

Cllr Robertson agreed to continue to investigate the option of an Amazon locker on the village hall carpark. **Action: Cllr Robertson**

Cllr Oakley – received clarification from the Clerk that the playground would be jetwashed after Easter and he suggested a playground working party be included in “The Big Help Out”.

Cllr Payne advised that the work done on the roads around the village this week were a precursor to the village getting a new chip and tar topcoat.

Cllr Payne confirmed that the gravel chippings for Croft Close will be arriving this week and would put a request on Facebook for help to distribute them.

**60/24 To receive Correspondence.**

Flood grant – Response by Cllr Oakley.

Mazars – AGAR

**Action: Clerk**

Monthly playground safety report – forwarded to PC.

Staffordshire Police – Look Again to keep Staffordshire roads safe – uploaded to Facebook.

**61/24 To receive a Financial Report.**

See appendix 1.

**Resolved:** Approved

**62/24 To consider authorising Schedule of Accounts for payment.**

Staff costs	Salary, expenses	£558.30
A. Robey	Handyman	£97.70
Village Hall	Post Office room hire	£70.75
RW Harcombe	Grounds maintenance	£120.00
A.Cox	Ground maintenance – The Avenue	£90.00
Elan City	Solar panel for SID	£485.76
Elford Cricket	CIL grant, repair to drainage system	£6000.00

Cllr Turley would authorise the payments.

**Resolved:** Approved

**Date of Next Meeting**

Annual Meeting of the Parish Council - Monday 13<sup>th</sup> May 6.30pm.

Annual Parish Assembly – Monday 13<sup>th</sup> May 8pm

The meeting closed at 9.18pm

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Appendix 1  
Financial Report April 2024

(a) Bank reconciliation – end of year 2023-24

		31/03/2024			Totals
BAL B/F	30,874.82		CURRENT		7,129.16
			DEPOSIT(playground)		8,092.69
			95 DAY NOTICE (CIL)		28,645.01
RECEIPTS	50,599.20		earmarked for CIL		
				28,645.01	
			earmarked for playground		
				8,092.69	
PAYMENTS	37,607.16				
TOTAL	<b>43,866.86</b>				<b>43,866.86</b>

(b) Internal Audit due 14<sup>th</sup> May 2024.

(c) Performance against budget:

<u>Heading</u>	<u>Budget sum</u>	<u>To date</u>	<u>Remaining</u>
<b>Staff costs</b>	7447	7302	145
<b>Admin</b>	2113	2549	-436
eg room hire, subs			
<b>Maintenance</b>	8265	8754	-489
eg mowing, handyman, electricity			
<b>S137</b>	0.00	500	
<b>Unplanned</b>			
	<b>17825.00</b>	<b>19105</b>	<b>-1280</b>

(d) Transferred from CIL for S106 bridging loan £5,000 (to be repaid once S106 payment received from LDC).

(e) Transferred from CIL a/c for Speed indicator devices £2156.77.

(f) Transferred from CIL a/c for playground repairs £3146.10.

(g) Receipt HMRC VAT reclaim £1,689.42.